

**Job Posting  
WAYLAND UNION SCHOOLS  
850 E Superior St  
Wayland, MI 49348**

**Building / Department:** Wayland Union High School / Media & Library Services

**Position:** Media Aides (2 positions available)

**Qualifications:**

- Associates degree required; Bachelor's degree preferred
- Superior clerical / computer / internet skills
- Ability to support students with the 1:1 iPad initiative
- Willingness to learn added library skills as determined by the Media Specialist
- Media Center/Library experience preferred

**Terms of Employment:** 23 hours per week each, student days (may be adjusted dependent upon the needs of the position). Wages and benefits per Master Agreement available online at [www.waylandunion.org](http://www.waylandunion.org)

**Application Procedure:** **EXTERNAL Candidates:**  
Apply using Applitrack online at: [www.waylandunion.org](http://www.waylandunion.org) →  
Departments → Human Resources → Job Postings and Application

**INTERNAL Candidates Only:**  
Send letter of interest and résumé to:  
Teresa Fulk, Director of Instruction  
[fulkt@waylandunion.org](mailto:fulkt@waylandunion.org)

**Date Posted:** July 26, 2016

**Application Deadline:** August 1, 2016

**Posting Approved by:** Norman L. Taylor **Date:** July 26, 2016  
Norman L. Taylor, Superintendent

Wayland Union Schools does not discriminate on the basis of race, color, national origin, sex, age, disability, religion, height, weight, or marital status in its programs and activities. The following person has been designated to handle inquiries regarding the nondiscrimination policies: Superintendent, 850 E Superior St, Wayland, MI 49348 (269) 792-2181.

Assigned to: \_\_\_\_\_ Date: \_\_\_\_\_