



Youth Services Librarian Employment Opportunity

- Position:** **Youth Services Librarian**
Part-time, professional position
- Pay rate:** MLIS or MSI degree: \$19 - \$22 an hour to start based on experience and education
- Hours:** 20 - 24 hours per week, including at least one evening a week and every other Saturday. Set schedule with the option of additional substitute hours. We are closed on Sundays.
- Benefits:** Pro-rated vacation, sick, and personal business leave
- Responsibilities:**
- Offer excellent customer service focusing on youth and teen services
 - Provide reference and readers' advisory services to customers of all ages
 - Assist customers in the use of the library and its print and digital collections
 - Purchase and maintain assigned print and digital collections with a generous budget
 - Plan and conduct regular programming including; storytimes, early literacy activities, and a variety of activities for children ages 0 - 12
 - Collaboratively utilize social media, website content, newsletters, and display areas to promote programming, collections, and services
 - Follow and apply all library rules, policies, procedures and patron privacy laws
 - Perform related duties as required
- Qualifications:**
- ALA-accredited Master in Library and Information Science or Master of Science in Information.
 - We will consider students at least ½ way through an MLIS or MSI degree with public or school library experience
 - Enthusiasm for youth and teen services and commitment to public service excellence
 - Demonstrated knowledge of library materials and resources for youth
 - Computer literacy and an ability to provide technology instruction
 - Ability to work effectively and courteously with the public and other library employees
 - Strong interpersonal, communication, organizational, and time management skills
 - 1+ years of public or school library experience preferred
- Closing Date:** Applications accepted until filled.

Application: Email cover letter, resume and completed [application form](#) to EmmaLee Herlocher, Head of Youth & Teen Services, eherlocher@whitelakelibrary.org.

The White Lake Township Library is an equal opportunity employer.