



JOB POSTING

Youth Services Librarian: The Youth Services Librarian is responsible for providing library service to children 0-17, including programming, reference, collection development, outreach, and operations. The ideal candidate will be experienced, team-oriented, and dedicated to providing quality library service to children and their families.

Hours: 40 hours per week, including evening and weekend hours

Wages and Benefits: \$40,000-\$45,000 per year depending on qualifications, vacation, sick, personal, holiday pay, and stipend for additional benefits equal to 27% of salary

Essential Duties

- Plans, presents, and promotes youth programs
- Creates displays, bibliographies, and activities to engage library visitors
- Recommends material for the youth collections and weeds collections as assigned
- Provides reference and reader's advisory services to children and adults
- Participates in community outreach, and communicates regularly with schools
- Staffs public services desk and assists with daily library operations
- Acts as supervisor-in-charge as assigned
- Attends staff meetings and communicates with coworkers about youth services activities
- Develops skills through regular participation in trainings, webinars, and workshops

Qualifications

- Master's Degree in Library Science from an ALA-accredited school
- Ability to engage and work well with children
- Experience working in a public library
- Knowledge of best practices and trends in library service to youth
- Knowledge of children's literature and culture
- Excellent organization and communication skills
- Computer literacy, including social media
- Strong interpersonal skills and the ability to work effectively with others

To Apply

Send resume, cover letter, and three professional references to Gretchen Evans, gevans@pawpawlib.org or mail to 609 West Michigan Avenue, Paw Paw, MI 49079. Open until filled.

The Paw Paw District Library is an equal opportunity employer.