



Youth Services Librarian Employment Opportunity

- Position:** Youth Services Librarian, part-time
- Pay rate:** MLIS or MSI degree: \$19 - \$22+ an hour to start based on experience and education
- Hours:** 20 - 28 hours per week, including at least one evening a week and every other Saturday. Set schedule with the option of additional substitute hours. We are closed on Sundays.
- Benefits:** Pro-rated vacation, sick, and personal business leave; dental, vision and life insurance
- Responsibilities:**
- Offer excellent customer service focusing on youth and teen services
 - Provide reference and readers' advisory services to customers of all ages
 - Assist customers in the use of the library and its print and digital collections
 - Purchase and maintain assigned print and digital collections with a generous budget
 - Plan and conduct regular programming including; storytimes, early literacy activities, and a variety of activities for children ages 0 - 12
 - Collaboratively utilize social media, website content, newsletters, and display areas to promote programming, collections, and services
 - Follow and apply all library rules, policies, procedures and patron privacy laws
 - Perform related duties as required
- Qualifications:**
- ALA-accredited Master in Library and Information Science or Master of Science in Information.
 - We will consider students at least halfway through an MLIS or MSI degree with public or school library experience
 - Enthusiasm for youth and teen services and commitment to public service excellence
 - Demonstrated knowledge of library materials and resources for youth
 - Computer literacy and an ability to provide technology instruction
 - Ability to work effectively and courteously with the public and other library employees
 - Strong interpersonal, communication, organizational, and time management skills
 - 1+ years of public or school library experience preferred
 - Lift, carry, and push items up to 35 pounds, including shelving carts
- Closing Date:** Applications received on or before January 24th, 2022, will be given first consideration.
- Application:** Email cover letter, resume, and completed [application form](#)
- Apply to:** Leah Martin Kenney, Head of Youth & Teen Services - lmartin@whitelakelibrary.org

The White Lake Township Library is an equal opportunity employer.