



**Position Available
School Outreach Librarian
Orion Township Public Library**

Position: School Outreach Librarian
37.5 hours/wk, includes evening and weekend hours
Department: Youth Services
Salary: starting at \$47,600/yr.

Primary Job Duties:

Acts as liaison for K-5 schools in the local school district, creating programs and presentations for students and teachers. Provides services to patrons of all ages, including youth, teen, and adult reference, readers' advisory, and collection development and maintenance. Assists teen librarian with grades 6-12 school outreach.

Required Qualifications:

- MLS from an ALA accredited library school or minimum of 18 credit hours with concentration in youth services
- Public library experience in youth or teen services preferred
- Knowledge of library materials, reference service, youth literature, readers' advisory
- Ability to work independently and take initiative in developing services and programs
- Emphasis in public service with strong ability to speak and write effectively
- Ability to professionally assess materials to be added to and to maintain the collection
- Ability to develop creative learning programs for elementary students
- Demonstrated knowledge of emergent literacy and brain development in children
- Skills in working with community agencies serving school age children, parents, and teachers.
- Ability to effectively use and teach current technology to patrons of all ages
- Skilled in searching automated catalog, Internet, and library databases
- Excellent Microsoft Office and other computer skills
- Ability to promote and maintain effective relationships with other staff and to work in a team environment
- Strong organizational and time management skills

Dates: Applications will be accepted until the position is filled.

Apply To: Joyce Becker
Orion Township Public Library
825 Joslyn Road
Lake Orion, MI 48362
248-693-3000
Electronic submissions accepted, send to: jbecker@orionlibrary.org

Please submit an application, cover letter, and resume. The application is available at:
<https://orionlibrary.org/library-employment/>. This is an at-will position.

Orion Township Public Library is an Equal Opportunity Employer.