|  |  |
| --- | --- |
| **Name:** | **Title:** |
| **Department:** | **Supervisor:** |
| **Hire Date:** | **Today’s Date:** |

**What factors led to your decision to leave the Brandon Twp Public Library? Check all that apply**

|  |  |
| --- | --- |
| Change of Career | Lack of Recognition |
| Career Advancement Opportunity/ Better Opportunity | Compensation/Benefits |
| Retirement | Family Circumstances |
| Return to School | Issues with Supervisor/Management |
| Relocation | Work Conditions |
| Commute | Other: |

**Before making your decision to leave, did you investigate other options with management that would enable you to stay?**

**Yes  No Please explain:**

**Did your Supervisor…**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | **Usually** | **Occasionally** | **Never** | **Comment** |
| Demonstrate fair and equitable treatment |  |  |  |  |
| Provide you ample training to do your job |  |  |  |  |
| Provide feedback on your job performance |  |  |  |  |
| Clearly explain performance expectations |  |  |  |  |
| Develop cooperation and teamwork |  |  |  |  |
| Encourage/listen to suggestions |  |  |  |  |
| Resolve complaints and problems |  |  |  |  |
| Follow policies and practices |  |  |  |  |
| Provide recognition on the job |  |  |  |  |

**How would you rate the following in relation to your job?**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | **Excellent** | **Good** | **Fair** | **Poor** | **Comments** |
| Cooperation within your department |  |  |  |  |  |
| Cooperation with other departments |  |  |  |  |  |
| Communication in your department |  |  |  |  |  |
| Communication within the library as a whole |  |  |  |  |  |
| Communication between you and your supervisor |  |  |  |  |  |
| Communication with director and other managers |  |  |  |  |  |
| Morale in your department |  |  |  |  |  |
| Your job satisfaction |  |  |  |  |  |
| Job variety |  |  |  |  |  |
| Staff development opportunities |  |  |  |  |  |
| Growth potential |  |  |  |  |  |
| Compensation/Benefits |  |  |  |  |  |

**In general, how well do you perceive that library staff embraces the following workplace behaviors?**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | **Usually** | **Occasionally** | **Never** | **Comment** |
| Customer focus |  |  |  |  |
| Continuous learning |  |  |  |  |
| Creative problem solving |  |  |  |  |
| Empowerment |  |  |  |  |
| Teamwork |  |  |  |  |

**Have you reviewed with your supervisor the status of work or projects underway for which you were responsible? Yes No**

**What does your new job offer that your job with us does not?**

**What recommendations/advice would you give to the next employee hired?**

**Would you work for BTPL in the future?**

**Would you recommend BTPL as a place to work?**