**Job Posting**

**Job Title**: Emerging Technologies Librarian (Woods Branch)

**Reports to:** Branch Manager

**Department:** Adult Services

**Job Responsibilities:**

* Provide reference and reader’s advisory to patrons, through use of print and electronic resources
* Provide patron assistance and instruction in the use of library computers, catalog, electronic resources, digital downloads and Wi-Fi
* Supervise library environment to maintain safety and fair enforcement of library policies
* Collaborate with colleagues to identify, recommend and implement emerging technology for adoption by the library
* Participate in emerging tech-related outreach to the public library community
* Perform ongoing evaluation of digital resources to assess use, usability and value
* Support and manage access to the Library’s digital resources
* Provide technology training to staff as needed in cooperation with Information Technology department
* Creation and posting of content to website and online calendar, when necessary
* In cooperation with Adult Services team, present culturally relevant and thought- provoking programs to the community
* Encourage and promote communication, collaboration and excellent customer service throughout the library
* Work positively and collaboratively across departments to accomplish Library goals
* Participate in the selection of appropriate print and electronic resources for the Library, with a focus on reflecting the growing cultural diversity of the community
* Other duties as assigned

**Qualifications:**

* Master’s Degree in Library and Information Science (or equivalent) from ALA accredited university.
* Enthusiasm for serving the public
* Knowledge of and ability to apply collection development principles and techniques
* Ability to effectively plan and organize work
* Familiarity with electronic methods and resources to analyze collections
* Effective oral and written communication skills
* Ability to work successfully in a team environment
* Knowledge and enthusiasm for emerging information technologies and trends
* Knowledge of automated library systems and equipment
* Knowledge of current publishing practices and consumer use
* Familiarity with developing and managing collection budgets

***SALARY***

Salary range: $49,225-63,994 annually.

This position is currently at the Woods branch. Location of position could change at any time.

***DEADLINE: March 13, 2019***

Please send or email resume with cover sheet to:

Personnel Department Grosse Pointe Public Library 10 Kercheval Avenue

Grosse Pointe Farms, MI 48236 [khart@grossepointelibrary.org](mailto:khart@grossepointelibrary.org)