

JOB ANNOUNCEMENT



DATE:	September 19, 2018
POSITION:	BRANCH HEAD – Holt-Delhi Branch, 2078 Aurelius Road Holt, 48842
EDUCATION & EXPERIENCE:	Possession of a Master’s Degree in Library Science or its equivalent from an ALA accredited institution. Possession of a Michigan Librarian’s Professional Certificate. Minimum of four (4) years experience in a public library in a supervisory position.
NATURE OF Work:	Under the supervision of the Director, manages a branch library. Assesses community needs, sets service goals and plans programs. Plan library programs and community outreach Trains, supervises, directs, evaluates, and schedules staff. Publicizes and promoted library services.
TIME & HOURS OF EMPLOYMENT:	Full-time, 40 hours per week. May include evening and weekend hours.
SALARY:	\$62,806 annually
DEADLINE TO APPLY:	Must be received by 5:00 p.m., Monday, October 03 , 2018
FOR DETAILS AND/OR APPLICATION:	Contact the Capital Area District Libraries, 401 S. Capitol Avenue, Lansing, Michigan, Monday-Friday, 9 a.m.-5 p.m., 517-367-6300 or visit www.cadl.org/jobs for an application.

Please send cover letter, current resume, and a completed **Capital Area District Libraries Application** to: Capital Area District Libraries, Attn: Human Resources, 401 S. Capitol Avenue, Lansing, MI 48933.

CAPITAL AREA DISTRICT LIBRARIES IS AN EQUAL OPPORTUNITY EMPLOYER.