



Capital Area District
LIBRARIES

JOB ANNOUNCEMENT

CAPITAL AREA DISTRICT LIBRARIES

401 S. Capitol Avenue, Lansing, MI 48933 517-367-6300

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| DATE: | January 23, 2018 |
| POSITION: | BRANCH HEAD – Leslie Branch , 201 Pennsylvania Street, Leslie, Michigan 49251 |
| EDUCATION & EXPERIENCE: | Possession of a Master's Degree in Library Science or its equivalent from an ALA accredited institution. Possession of a Michigan Librarian's Professional Certificate. Minimum of four (3) years experience in a public library in a supervisory position. |
| NATURE OF Work: | Under the supervision of the Director, manages a branch library. Assesses community needs, sets service goals and plans programs. Plan library programs and community outreach Trains, supervises, directs, evaluates, and schedules staff. Publicizes and promoted library services. |
| TIME & HOURS OF EMPLOYMENT: | Full-time, 40 hours per week. May include evening and weekend hours. |
| SALARY: | \$58,478 annually |
| DEADLINE TO APPLY: | Must be received by 5:00 p.m., Monday, February 05 , 2018 |
| FOR DETAILS AND/OR APPLICATION: | Contact the Capital Area District Libraries, 401 S. Capitol Avenue, Lansing, Michigan, Monday-Friday, 9 a.m.-5 p.m., 517-367-6300 or visit www.cadl.org/jobs for an application. |

Please send cover letter, current resume, and a completed **Capital Area District Libraries Application** to: Capital Area District Libraries, Attn: Human Resources, 401 S. Capitol Avenue, Lansing, MI 48933.

**CAPITAL AREA DISTRICT LIBRARIES IS AN EQUAL
OPPORTUNITY EMPLOYER.**