Michigan Libraries Exam Proctoring List 2017-2018

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| **Library** | **Offers  Proctoring** | **Fee (if any)** | **Phone Number/Contact Info** | **Other Information** |
| Albion District Library | Y |  | (517)-629-3993 | Only for GED through Pearson |
| Allen Park Library | Y | Free | (313)-381-2425 | Must work around staff schedules |
| Auburn Hills Public Library | Y | $15 for residents or employees of Auburn Hills.  $30 everyone else | (248)-364-6706  reference@auburn-hills.lib.mi.us | Hard copy only. No online exams. Must be started and completed during library’s hours. Must make an appointment at least a week in advance. Exam must be mailed to:  **Auburn Hills Public Library Attention: Adult Services Department 3400 East Seyburn Drive Auburn Hills, MI 48326**  Or use provided email address. Photo ID required. No online exams |
| Baldwin Public Library | Y | $20 for residents $30 for nonresidents | (248)-647-1700 Paul Gillan (248)-554-4683 | Must set up an appointment in advance. Must talk to Paul Gillan. |
| Bad Axe Public Library | Y | Free | (989)-269-8538 |  |
| Bay County Library System | Y | Free | (989)-894-2837 |  |
| Belleville Area District Library | Y | Free for district residents.  $25 for non-residents. | (734)-699-3291 | By appointment only. |
| Berkeley Public Library | Y | $10 for residents  $20 for non-residents | (248)-648-3440 |  |
| Caro Area District Library | Y | $5 per test | (989)-673-4329 | Must make an appointment a week in advance. |
| **Library** | **Offers  Proctoring** | **Fee (if any)** | **Phone Number/Contact Info** | **Other Information** |
| Clarkston Independence District Library | Y | Free | (248)-625-2212 | Residents only |
| Cheboygan Area Public Library | Y | Yes | (231)-627-2381 | Not offered as library service. Names of proctors provided at request. There will be a fee. |
| Chelsea District Library | Y | Free | (734)-475-8732 ksulecki@chelseadistrictlibrary.org | Must schedule an appointment in advance. Must talk to Keegan Sulecki. |
| Commerce Township Community Library | Y | Free | (248)-669-8108 | Must be a resident. Must schedule an appointment in advance. |
| Constantine Township Library | Y | Free | (269)-435-7957 |  |
| Crawford County Library | Y | Free | (989)-348-9214 |  |
| Cromaine District Library | Y | Free | (810-)-632-5200 |  |
| Dearborn Public Library | Y | $10 per exam for residents $25 per exam for non-residents | (313)-943-2330 | Must fill out online form <http://dearbornlibrary.org/wordpress/exam-proctoring-2/>  Only available at the Henry Ford Centennial Library Location. |
| Dearborn Heights  (JFK) Library | Y | Free | (313)-791-6050 | Must be a resident. |
| East Lansing Public Library | N |  | (517)-351-2420 |  |
| Farmington Community Library | N |  | (248)-553-0300 |  |
| Ferndale Area District Library | Y | $10 per exam | (248)-546-2504 |  |
| Flat Rock Public Library | Y | Free | (734)-782-2430 | If test is computerized, must use public computer. |
| **Library** | **Offers  Proctoring** | **Fee (if any)** | **Phone Number/Contact Info** | **Other Information** |
| Garden City Public Library | Y | $20 per hour per person | (734)-793-1830 | Charge for however many hours exam will last. (i.e. if exam takes 3 hours and student finishes in 2, must still pay 3 hour fee) |
| Grosse Pointe Public Library | Y | Free | Kim Hart (313)-343-2325 khart@gp.lib.mi.us | Must schedule an appointment at least 5 days prior to test. More info: <http://www.gp.lib.mi.us/wp-content/uploads/2013/05/Proctor-Policy.pdf> |
| Hazel Park District Library | Y | $20 per exam | (248)-546-4095 |  |
| Homer Public Library | Y | Free | (517)-568-3450 |  |
| Houghton Lake Public Library | Y | Free | (989)-366-9230 |  |
| Howard Miller Public Library | Y | $5.00 plus cost for mailing or faxing | (616)-772-0874 |  |
| Howe Memorial Library | Y | Free | (989)-842-3202 |  |
| Howell Carnegie Library | Y | Free for district residents | (517)-546-0720 |  |
| Lincoln Township Public Library | Y | Free | (269)-429-9575 | Must schedule appointment in advance. |
| Livonia Civic Center Library | Y | $10 for residents  $25 for non-residents | Ref. Desk (734)-466-2490  (734)-466-2485 nlomas@livoniapubliclibrary.org | Must schedule a session. |
| MacDonald Public Library | Y | $10 per exam for residents  $25 per Exam for non-residents | (586)-725-0273 | Must schedule appointment a week in advance, payment (along with photo ID and contact information due at time). Test must be during library hours and not exceed 4 hours. Library does not provide laptops for online exams. |
| **Library** | **Offers  Proctoring** | **Fee (if any)** | **Phone Number/Contact Info** | **Other Information** |
| Madison Heights Public Library | Y | Free | (248)-588-7763 | Residents only. Will not do one-on-one proctoring. (i.e. attention will not be on the student 100% as proctor will be working) |
| Manchester District Library | Y | Free | (734)-428-8045 |  |
| Menominee County Library | Y | Free | (906)-753-6923 | Can be set up by student or instructor. Taken on a case by case basis. |
| Northville District Library | N |  | (248)-349-3020 |  |
| Novi Public Library | N |  | (248)-349-0720 |  |
| Peter White Library | Y | $30 per exam | (906)-228-9510 | Fee stop at  $100.00/class/semester if the student has more than three exams. |
| Petoskey District Library | Y | Free | (231)-758-3100 |  |
| Plymouth District Library | Y | Free | (734)-453-0750 | Must be a resident or employee of Plymouth or Plymouth Township. |
| Pontiac Public Library | Y | Free | (248)-758-3942 |  |
| Redford Township District Library | Y | Free | (313)-531-5960 | Residents only. |
| Rochester Hills Public Library | Y | Free but must pay for postage if exam is mailed. | (248)-656-2900 | Must register each semester with the Outreach Services Department prior to having exams mailed to the library. May register on the phone, on-line or in person. Appointments to take an exam will be scheduled after the testing material has been received. Appointments must be scheduled a week in advance. For more information: <http://rhpl.org/i-am/student/proctoring-exam-policy> |
| **Library** | **Offers  Proctoring** | **Fee (if any)** | **Phone Number/Contact Info** | **Other Information** |
| Romeo District Library | Y | Free | (586)-752-0603 |  |
| Romulus Public Library | Y | $10 for Romulus and Huron Township residents and $25 for all others. Must also pay for printing and faxing. | (734)-942-7589 | Must request proctoring via form (available online and at library). Must schedule an appointment at least a week in advance. Exam must be completed during library hours. For form and more information: <http://www.romuluslibrary.org/using-the-library/examination-proctoring-policy/> |
| Roseville Public Library | Y | Free | (586)-445-5407 | Must be a resident. |
| Salem/South Lyon District Library | Y | Free, but must pay $5 for mailing fee (if paper) | (248)-437-6431 | Must call ahead. Computer can be provided (if necessary). |
| Southgate Veterans Memorial Library | Y | Free | (734)-258-3002 |  |
| Spring Lake District Library | Y | Free, but must pay for any printing | (616)-846-5770 |  |
| St. Charles District Library | Y | Free | (989)-865-9451 |  |
| St. Ignace Public Library | Y | Free | (906)-643-8318 |  |
| T.A. Cutler Memorial Library | N |  | (989)-681-5141 |  |
| Traverse Area District Library | Y | Free but will accept donation. Students responsible for postage/UPS fees. | (231)-932-8500 | No VUE testing. Must be during regular library hours. |
| Trenton Veterans Memorial Library | Y | $10 per test for residents  $20 per test for non-residents | (734)-676-9777 | Must schedule the appointment at least one week in advance. No same day requests. |
| **Library** | **Offers  Proctoring** | **Fee (if any)** | **Phone Number/Contact Info** | **Other Information** |
| (City of) Sterling Heights Public Library | N |  | (586)-446-2665 |  |
| Waterford Township Library | Y | Free | (248)-674-4831 | Preferably residents only. |
| White Cloud Community Library | Y | Y | (231)-689-6631 | Must schedule an appointment in advance. |
| White Lake Community Library | Y | Y | (231)-894-9531 |  |
| White Lake Township Library | Y | Free | (248)-698-4942 | Must have exam sent from college/university.  Must schedule an appointment in advance.  If exam is online, library will provide laptop. |
| Windsor Charter Township (Dorothy Hull)  Library | Y | Free | (517)-646-0633 | Must make an appointment in advance. |

\*\*\***Schoolcraft Community College will not offer proctoring anymore until (at least) Winter 2018 due to construction. (734)-462-4806**

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questions/updates- soleary@novilibrary.org