Director Search

**The Cadillac Wexford Public Library seeks a Director, due to a retirement.**

The Cadillac Wexford Public Library is located in Wexford County, in the heart of the northwest corner of Michigan’s lower peninsula. The main Library building is situated on the eastern shore of Lake Cadillac and boasts gorgeous sunsets all year long. The surrounding areas provide easy access to lakes, rivers, trails and the opportunity for outdoor sports of all kinds. The area’s art, music and food scene continues to grow, even as this small town offers appealing and affordable property values.

As a county-wide system, with three branches: Manton, Mesick and Buckley and a contract branch in Tustin. The Cadillac Wexford Public Library (CWPL) serves a population of 33,163. The main library in Cadillac is a 19,000 square foot mid-century modern building that was updated in 2006. The staff is comprised of 8 full-time and 18 part-time talented and experienced employees. 2017 saw a total budget of $990,000 dollars, of which 75% of which from a millage of .75.

The ideal candidate will have: outstanding leadership and human resource skills; familiarity with budgeting and planning; experience running successful millages, as well as, capital campaigns; skills deploying and using technologies in service of the CWPL’s mission; and understanding of the invaluable role public libraries play in their communities, both in their daily operations and in future trends.

The candidate must have a Masters degree in library science or library and information science from an ALA-accredited program with a minimum of five (5) years of increasingly responsible experience in a professional public library position. At least two (2) years must have been in a position of administration and supervision in a public library. A complete position description is available at: www.cadillaclibrary.org/director-search.

Salary: From $52,500– $61,500, commensurate with experience; the benefit package includes: life and health, dental and vision insurance and retirement plan.

Applications will be accepted until the position is filled, but those received by 5 pm (EDT) on Friday, October 20, 2017 will receive first consideration. Electronic submissions required. Interested individuals should forward a cover letter, which specifically addresses the position requirements and a resume. Candidates selected for interview will be asked to provide three references with complete contact information. Interviews are planned to be scheduled in November 2017. Electronic submissions and requests for additional information should be directed to the Cadillac Wexford Public Library: directorsearch@cadillaclibrary.org