**Full-time Youth and Teen Services Librarian**

The Clarkston Independence District Library seeks a creative, enthusiastic librarian to join a positive, team-oriented work environment to help meet the needs of the young people, specifically teens, in the Clarkston community.

**Hours:** 40 hours per week, includes some weekends and evenings

**Salary:** $37,000 to $48,000 depending on qualifications and experience

**Benefits:** Health, dental, optical insurance; disability and life insurance; vacation, sick and personal days; retirement plan.

**Primary Duties and Responsibilities**

• Develop collections for teens

• Collaborate with community organizations to promote library services

• Design a variety of activities to promote the use of the library by tweens and teens

• Maintain and cultivate relationships with the public schools, private schools and local teachers

• Work with Head of Children’s and Teens services to update the Teen Services portion of the website

• Provide library outreach services to the local public and private schools

• Assist with Youth Services Department programs for younger patrons as needed

• Assist patrons of all ages in obtaining information in a variety of formats

• Provide readers’ advisory services to patrons of all ages

• Instruct patrons individually and in small groups in the use of library resources and equipment

**Required Qualifications**

• MLIS from an ALA accredited institution

• At least one year of experience working with teens and enthusiastic commitment to teen services

• Desire and ability to provide excellent customer service inside and outside of the library

• Strong organizational and planning skills with the ability to work independently or as a team leader

• Public library/information desk experience

• Experience working with ILS, Polaris preferred

• Collection development experience

• Knowledge of popular print and audio-visual materials for teens

**Reports to:** Head of Children’s and Teen Services

Please email resume and cover letter to [bedfordt@indelib.org](mailto:bedfordt@indelib.org) by April 21st at 5 pm. Thank you.