

Springfield Township Library
12000 Davisburg Rd.
Davisburg, MI 48350
248.846.6550
www.springfield.lib.mi.us



The Springfield Township Library serves a population of around 13,000 residents and is situated in northern Oakland County near the beautiful Shiawassee Basin Preserve. The library is about ten minutes from I-75 or M-59.

Substitute Reference Librarian

Hours: Occasional hours as needed (one or two shifts per week) on a weekday evening or on a Saturday from noon-4PM.

Compensation: Hourly position. \$15.00/hour.

Requirements: Master Degree of Library Science from an ALA accredited institute. Students currently enrolled in an MLS program at an accredited institute are welcome to apply. Proficiency with current technology is required.

Job Description: Assist patrons with placing holds, basic research, downloadable books, reader's advisory, public computers and other public information needs while staffing the reference desk. This position provides reference assistance to all departments of the library (juvenile, teen and adult).

Submissions: Please email resume and cover letter to Kimberly Schaaf, Head of Adult Services, at kschaaf@springfield.lib.mi.us

Due Date: Applications are due by April 7, 2017.