

## **EMPLOYMENT OPPORTUNITY**

The Bloomfield Township Public Library is seeking an enthusiastic, energetic librarian committed to high quality Library service to children and their families and ready to join the Youth Services team. The Bloomfield Township Public Library is a Class 5 library, with a service population of 41,070 people. There is strong community support for the Library and its collections, services and programs offered. The Library promotes inclusivity in the diverse collections and programs available to all ages and abilities. Technology is integrated into Library services. The successful candidate will have a strong commitment to provide quality public service and the desire to work in a collaborative, team environment.

POSITION TITLE: Youth Services Librarian

DEPARTMENT: Youth Services, reporting to the Department Head

- HOURS: Full-time, 37.5 hours per week, including evenings and weekends on a flexible basis
- WAGE & BENEFITS: \$20.75 per hour, increasing to \$21.25 per hour after successfully completing a 90 day orientation period. Paid time-off benefits include: vacation, sick, holiday, personal business, and emergency time. Health, dental, and optical insurances, term life and disability income insurance provided. Eligible for deferred compensation and other voluntary benefits. Professional membership and opportunity to participate in professional development available.
- RESPONSIBILITIES: Provides positive, pleasant professional services to the public and staff; plans and conducts developmentally appropriate programs for young people (newborn to thirteen years) and their families; provides reference and readers advisory; participates in the selection, development and evaluation of youth print, non-print, and electronic resources; prepares bibliographies, guides and displays; instructs patrons in the use of downloadable material; selects and maintains youth early literacy iPad stations; develops and conducts outreach programs to the community; contributes to the library website, other duties as assigned.

**REQUIREMENTS:** 

## Minimum:

- ALA accredited Master's degree in Library and Information Science;
- Experience working with children
- A high level of energy and self-motivation to create, publicize, and conduct new programs
- Desire to serve the public, and specifically children, in a positive, energetic manner
- Excellent interpersonal and public relations skills to work effectively with staff, volunteers and library users in a team environment
- Familiarity with Windows-based programs
- Flexible with scheduling
- Able to lift, push, and/or pull at least 20 pounds
- Able to visually review materials and discern voice and audible tones

## Desirable:

- Professional public library work experience
- Recent successful experience presenting developmentally appropriate programs for young people
- Knowledge of children's literature; experience with selection and budgeting of material for children
- Familiarity with current technologies and social media.

Application, resume, cover letter, due January 30, 2017. Application is available on the Library's website at <u>www.btpl.org</u>.

Careers Bloomfield Township Public Library 1099 Lone Pine Road Bloomfield Township, MI 48302

OR email to <u>careers@btpl.org</u>