**Part-time Children’s Librarian**

**The Clarkston Independence District Library is looking for an enthusiastic Children’s Librarian to help us continue and expand upon our fantastic Youth Programming as well as to provide information services to residents of all ages in our wonderful community.**

**Salary:** $16.00-$22.00 per hour

**Hours:** 18-27.5 hours per week

**Primary job duties:**

Duties include, but are not limited to:

* + Initiates, plans, and conducts a variety of programs and activities to encourage the use of the library by children and teens
  + Provides direct assistance to patrons with basic information regarding use of library material, equipment, and services at the combined youth/adult information desk.
  + Maintains and cultivates contact with parents and other family members, the public, schools, teachers, other libraries, state and regional library associations, and other professional organizations
  + Attends and participates in staff meetings and discussions
  + Provides assistance in maintaining youth collections
  + Perform other library duties as assigned

**Qualifications:**

* + Master’s degree in Library and Information Science
  + Professional and enthusiastic attitude towards providing public library service to patrons of all ages
  + Experience working with children ages 0-18, specifically ages 0-12
  + A desire to serve the public in a positive manner
  + Familiarity with popular reading materials and genre collections
  + Strong oral and written communication skills
  + Ability to establish and maintain effective working relationships
  + Knowledge of Integrated Library systems, Polaris preferred
  + Familiarity with electronic databases and MeL resources
  + Knowledge of popular office computer programs
  + Ability to lift, push and/or pull at least 20 pounds
  + Flexibility to work varied hours

**Reports to:** Head of Children’s and Teen Services

Please respond by email with a resume and cover letter by July 19, 2016 to:

Tracy Bedford

Head of Children’s and Teen Services

bedfordt@indelib.org