

EMPLOYMENT APPLICATION

Equal access to programs, services and employment is available to all persons. Those applicants requiring reasonable accommodation to the application and/or interview process should notify a representative of the Personnel Department.

Position(s) applied	for		Date of applicatio	n
Referral Source	☐ Advertisement	☐ Employee ☐ Relative	☐ Government Emp	loyment Agency
	□ Walk-In	☐ Private Employment Age	ncy Other	
	Name of source (if	applicable)		
PERSONAL INFO	ORMATION			
Name				
LAST		FIRST		MIDDLE
Address		City	State	Zip
Telephone #		E-mail Address		
Are you 18 years o	r older? □ Yes □ No	(If No, can	n you furnish a work p	ermit?) Yes No
Have you ever been	n employed by Chipper	wa River District Library? If yes	s, give dates	Yes 🗆 No
Are you legally eli	gible to work in the Un	ited States?		Yes 🗆 No
Date available for	work?//	What is your desired	ed salary range? \$	
Would you prefer	□ Full-Time □	Part-Time Temporary	□ Seasonal □	Intern
		et" to, or been convicted of a crin		
SPECIAL SKILL	S AND QUALIFICA	ΓIONS		
•		ertificates that may qualify you as		

Name and Location		Years of Attendance	Did Grad		Course of Study	
High School						
College						
Other						
	EODY (I.)	42			4)	
From	To (List y	rour past 3 employers, Employer	starting with the	most rec		ephone #
FIOIII	10	Employer			(phone #)
Position Title		Address				
Supervisor Name & Title		Nature of work perform	ned and job respons	ibilities		
May We Contact For Re	ferences:	Hourly Rate/Salary				
Yes No	Later	Start \$	Hr/ Wk / Yr	Final S	\$	Hr / Wk / Yr
Reason for Leaving		Οιαιτ ψ	1117 VVK7 11	T III C	Ψ	1117 VVIX7 11
From	То	Employer			Tele (ephone #
Position Title		Address				,
Supervisor Name & Title	;	Nature of work perform	ned and job respons	ibilities		
May We Contact For Re	ferences:	Hourly Rate/Salary				
Yes No	Later	Start \$	Hr/ Wk / Yr	Final S	\$	Hr / Wk / Yr
Reason for Leaving		γοιαντ ψ	111/ VVK / 11	T III CI	Ψ	111 / VVIX / 11
From	То	Employer			Tele	ephone #
Position Title		Address				1
Supervisor Name & Title	·	Nature of work perform	ned and job respons	ibilities		
May We Contact For References:		Hourly Rate/Salary				
Yes No	Later	Start \$	Hr / Wk / Yr	Final S	\$	Hr / Wk / Yr
Reason for Leaving						

EDUCATIONAL BACKGROUND

REFERENCES (List 3 personal references other than family members)

Name and Address	Telephone	Relationship	Yrs Known
	()		
	()		
	()		

APPLICANT STATEMENT

I certify that all the information provided above is true, complete and correct.

I understand that any information provided by me that is found to be false, incomplete, or misrepresented in any respect, will be sufficient cause to 1) cancel further consideration for the position applied for, or 2) immediately discharge me from my current position and the employer's service, whenever discovered.

I expressly authorize, without reservation, the employer, its representatives, employees or agents to contact and obtain information from all references (personal and professional), employers, public agencies, licensing authorities and educational institutions and to otherwise verify the accuracy of all information provided by me in this application, my resume, or my job interview. I hereby waive any and all rights and claims I may have regarding the employer, its agents, employees or representatives, for seeking, gathering, and using such information in the employment process and all other persons, corporations or organizations for furnishing such information about me.

I understand that the employer does not unlawfully discriminate in employment and no question on this application is used for the purpose of limiting or excusing any applicant from consideration for employment on a basis prohibited by applicable local, state or federal law.

I understand that this application remains current only for the position I am applying for.

If I am hired, I understand that I am free to resign at any time, with or without cause and without prior notice, and the employer reserves the same right to terminate my employment at any time, with or without cause and without prior notice, except as may be required by law. This application does not constitute an agreement or contract for employment for any specified period or definite duration. I understand that no supervisor or representative of the employer is authorize to make any assurances to the contrary and that no implied oral or written agreements contrary to the foregoing express language are valid unless they are in writing and signed by the employer's president.

If I am hired, I understand I will be required to fill out an I-9 form and will be required to provide proof of identity and legal authority to work in the United States, as requested by this form.

DO NOT SIGN UNTIL YOU HAVE READ THE ABOVE APPLICANT STATEMENT			
I certify that I have read, fully understand and accept all terms of the foregoing Applicant State	ment.		
Signature of Applicant	Date	/	/

HISTORY OF CHIPPEWA RIVER DISTRICT LIBRARY

Veterans Memorial Library was originally established in 1908, and in May of 1998 became a district library. Chippewa River District Library is composed of Veterans Memorial Library in Mt. Pleasant, Faith Johnston Memorial Library in Rosebush, Shepherd Community Library in Shepherd, Fremont Township Library in Winn, and Rolland Township Library in Blanchard.

MISSION STATEMENT

The Veterans Memorial Library and its branches provide materials and services to enrich, enlighten, and inspire all of the people in our community. Special emphasis is placed on stimulating an interest and appreciation for reading and learning in young children, promoting recreational reading, and utilizing the library as a reference independent learning center.

Chippewa River District Library 301 S. University Ave Mt. Pleasant, MI 48858 (989) 773-3242

If you have any further questions regarding this application or the position you are applying for, you may contact:

Kristin Ellison, Finance Director

(989) 772-3488 ext. 19



Chippewa River District Library Work Availability Sheet

NAME:

1 ICICITCU Start Date.	Preferred	Start	Date:
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Available to work when to when?

MONDAY	
TUESDAY	
WEDNESDAY	
THURSDAY	
FRIDAY	
SATURDAY	
SUNDAY	