



STATE OF MICHIGAN  
DEPARTMENT OF EDUCATION  
LANSING

RICK SNYDER  
GOVERNOR

BRIAN J. WHISTON  
STATE SUPERINTENDENT

November, 2015

Re: Child Development and Care Materials for Distribution

Dear Partner:

The Michigan Office of Great Start, Child Development and Care (CDC) program office is undertaking a marketing and outreach campaign to raise awareness of the availability of funds for child care assistance to families who meet eligibility requirements.

As a partner we hope you can help us distribute this information to the families you come in contact with and direct them to the CDC website at [www.michigan.gov/childcare](http://www.michigan.gov/childcare).

Included in this packet:

- Parent Brochure – How the program supports parents
- Provider Brochure – Information on how tiered reimbursement for subsidy is based on quality
- Leave-behind card – Information for parents on how to apply for the CDC program
- Income eligibility scale – Eligibility limits for families to receive CDC subsidy
- Provider payment rates – CDC reimbursement rates for providers
- Client eligibility process – The process and steps for applying for CDC subsidy
- CDC assistance application – Application to show information needed to apply
- Client verification checklist – A list of acceptable verifications to be included with the application
- Unlicensed Provider enrollment process – The process and steps for registering with CDC to be a provider
- Provider verification checklist – A list of acceptable verifications for enrolling as an unlicensed provider

Also included in your packet is a Great Start to Quality Rack Card. Please contact the Great Start to Quality office to get additional cards for distribution at 877-614-7328.

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[www.michigan.gov/mde](http://www.michigan.gov/mde) • (517) 373-3324

We are happy to provide additional brochures/leave-behind cards for your distribution (we expect some Spanish/Arabic sets by September). You may call us at (517) 241-9492 if you have any questions or need additional materials.

Regards,

A handwritten signature in black ink that reads "Lisa Brewer Walraven". The script is cursive and fluid, with the first letters of each word being capitalized and prominent.

Lisa Brewer Walraven  
Director, Child Development and Care  
608 W. Allegan Street  
Lansing, MI 48933

Enclosures