**Full-time Youth Services Librarian**

The Clarkston Independence District Library seeks a creative, enthusiastic librarian to join a positive, team-oriented work environment to help meet the needs of the young people in the Clarkston community.

**Hours:**  40 hours per week, includes some weekends and evenings

**Salary:**  $37,000 to $48,000 depending on qualifications and experience

**Benefits:** Health, dental, optical insurance; disability and life insurance; vacation, sick and personal days; retirement plan.

**Primary Duties and Responsibilities**

* Develop collections for tweens and teens
* Collaborate with community organizations to promote library services
* Design a variety of activities to promote the use of the library by tweens and teens
* Maintain and cultivate relationships with the public schools, private schools and local teachers
* Work with Head of Children’s and Teens services to update the Teen Services portion of the website
* Provide library outreach services to the local public and private schools
* Assist with Youth Services Department programs for younger patrons as needed
* Assist patrons of all ages in obtaining information in a variety of formats
* Provide readers’ advisory services to patrons of all ages
* Instruct patrons individually and in small groups in the use of library resources and equipment

**Required Qualifications**

* MLIS from an ALA accredited institution
* Experience working with children and teens and enthusiastic commitment to children’s and teen services
* Desire and ability to provide excellent customer service inside and outside of the library
* Strong organizational and planning skills with the ability to work independently or as a team leader
* Public library/information desk experience
* Experience working with ILS, Polaris preferred
* Collection development experience
* Knowledge of popular print and audio-visual materials for tweens and teens

**Reports to:** Head of Children’s and Teen Services

The deadline to apply for this position is July 15, 2015. Please send resume and cover letter via post or email to:

Tracy Bedford

Head of Children’s and Teen Services

6495 Clarkston Rd

Clarkston MI 48346

[bedfordt@indelib.org](mailto:bedfordt@indelib.org)