

DIRECTOR
Brandon Township Public Library
304 South Street
Ortonville, MI 48462

Township library does not adequately describe the role of this library, located in Ortonville, Michigan. This major community asset is looking for a director who will step into our existing culture of community focused, small-town friendly, welcoming employees to provide leadership. We have 19 employees and an annual budget of approximately \$900,000. Five full-time employees and 13 part time employees provide consistent support to this area consisting of rural, small town, and bedroom community to Metropolitan Detroit. Brandon Township Public Library's community room is the local meeting place of choice for many organizations and special programs.

The successful candidate will have strong leadership skills as well as a thorough knowledge of library management including supervisory, financial, and library development. While guiding the library to a strong financial basis, the director will also interact with Brandon Township and Village of Ortonville leadership, creating a strong working relationship. Applicants should have an open door policy with both staff and patrons, be willing to participate in evening and weekend activities, be familiar with current library, electronic and internet technology; be knowledgeable about long-range planning and grant procedures and be versed in traditional library skills. While subject to an active Board of Trustees, the director will plan, advocate and supervisor the daily activities of the library.

Qualifications: Ability to handle the physical requirements of library management including bending, stretching, and long periods of standing and walking. MLS from an ALA-accredited program, either certified level 1 by the Michigan Library or will acquire this certification during the orientation; a minimum of five years of active library service with at least two years supervisor experience; a valid State of Michigan driver's license, a successful background check.

Starting Salary: \$50,000 with benefits negotiable depending on experience and qualifications.

Deadline: All resume's, addressed to Director Selection, c/o Brandon Township Public Library at the above address, must be received by 9:00 p.m. September 30, 2014 to be considered. Or email vcole@brandonlibrary.org.