

## **Harper Woods Public Library**

19601 Harper Avenue  
Harper Woods, MI 48225  
313-343-2575

### **Part Time Teen Librarian**

**Position Summary:** The Librarian works with staff to develop and implement programming, build community partnerships, grow the teen collection and produce other projects.

**Required Qualifications:**

- Master's Degree in Library or Information Science (MLS or MLIS) from an ALA-accredited program.
- Must enjoy being in the company of teens.
- Forms partnerships with local public, private and charter schools, homeschoolers and parents.
- Maintains collections in one or more areas. Knowledge of teen literature is a must.
- Provides reference and readers' advisory services to patrons of all ages.
- Ability to utilize a variety of software applications in PC environments and the capacity to use social networking and other communication tools.
- Demonstrated ability in working successfully with diverse audiences.
- Knowledge of current trends in public libraries.

**Desired Qualifications:**

- Excellent customer service attitude.
- Experience developing and producing public events for diverse audiences.
- Familiarity with social and technological trends which impact young people's lives.
- Open approach to library service.
- Creative problem solving.

**Hours:** Part-time, 20 hours weekly.

**Salary:** \$18.00 per hour.

**Applications:** Applications may be obtained at the Harper Woods City Hall or by downloading from the City's website ([harperwoodscity.org](http://harperwoodscity.org)). Please send a completed application and a current resume to:

City Clerk's Office  
19617 Harper Avenue  
Harper Woods, MI 48225

**Deadline:** Friday, August 8

**The Harper Woods Public Library is an equal opportunity employer.**