

GLADL April 2014 hire -- LIBRARY ASSISTANT/COMPUTER TECH

The Grand Ledge Area District Library is looking for a resourceful individual to assist with the expansion and maintenance of the library computer network and web presence. Computer experience along with A+ Certification required. Wordpress experience preferred. Staff are responsible for a wide variety of clerical activities and considerable communication with and service to library patrons to ensure a positive library experience. This position also includes managing the circulation desk during assigned shifts, shelving and shelf reading of library materials. Some evening and weekend hours required. Current weekend rotation: one Saturday/month in Wacousta and one Sunday/month in Grand Ledge.

Wage \$12.00/hr., 24-29 hrs. per week. Please complete GLADL job application and send resume to Attn: Library Director, GLADL, 131 E. Jefferson, Grand Ledge, MI 48837 by Monday May 12, 2014.

Visit our website at grandledge.lib.mi.us.

An Equal Opportunity Employer.