December 17, 2013

Position Open

**Assistant Director/Adult Services Department Head**

**Defiance Public Library System**

Principle Duties: The Assistant Director/Adult Services Department Head assists in the management, supervision, and administration of the library, serves as a member of the management team and overseeing the library in absence of Director; manages the adult services and technical services department*s* for the Library system, ensures the development and maintenance of the adult collections, develops and conducts events, provides reference services, supervises a staff of six.

Qualifications/Requirements: ALA Accredited MLS/MLIS required and a minimum of four years library experience with progressive levels of responsibility and supervision.

Position: Fulltime (40 hrs/wk), salaried, exempt position with benefits. Salary negotiable depending on qualifications and experience.

To apply: Send or deliver cover letter, resume, and completed library employment application to Marilyn Hite, Library Director, Defiance Public Library, 320 Fort Street, Defiance, OH 43512 or e-mail documents to [mhite@defiancelibrary.org](mailto:mhite@defiancelibrary.org). To obtain a complete job description and employment application, e-mail [mhite@defiancelibrary.org](mailto:mhite@defiancelibrary.org).

Application Deadline: Submissions received by 5:00 pm, Wednesday, January 15, 2014, will be given first consideration. We are an equal opportunity employer. We do not discriminate on the basis of race, religion, color, sex, age, national origin, disability, or military status.